

Jefferson County Nutrition Project Council
Minutes of Meeting
April 23, 2013

Call to Order

The meeting was called to order at 2:00 p.m.

Roll Call

Present: Carolyn McCleery, Fort Atkinson; Emily Pantely, Johnson Creek; Holly Ingersoll, Lake Mills; Dorothy Christensen, Watertown and Marcia Bare, Jefferson.

Also Present: Beth Eilenfeldt, Sharon Endl & Sue Torum, staff; and the following site managers: Linda Winterland, Donna Gnabasik, Martha Parker and Joy Clark.

Torum welcomed the new members and handed out the bylaws.

Certification of Compliance with Open Meetings Law

The agenda was provided to the official county paper prior to the meeting in compliance with the open meetings law.

Review of Agenda

The agenda was reviewed and there were no changes.

Citizen Comments

None.

Approval of Minutes

The 1/22/2013 meeting minutes were approved in a motion made by Ingersoll, seconded by Christensen and passed unanimously.

Communications

None.

Nutrition Education Discussion

The monthly nutrition education information is going over well at some sites and not so well at others. We will continue to improve this as we go. Site managers do not think that participants are paying much attention to the information on the table tents. They continue to change and display it anyway.

We reviewed and discussed the *Food Safety Works* PowerPoint as staff training.

Review and Discuss Policies & Procedures for Congregate Volunteers

The new orientation manual was reviewed and site managers were asked to provide the office with feedback by May 15th. That is when they will be printed and distributed. Torum is available to come and meet with volunteers at each site if managers want support in reviewing these materials.

Federal/State Funding Issues

The federal sequestration process and reallocation of Older American's Act funding was explained. Torum said that even though Jefferson County will not be harmed, other programs will see significant decreases in funding and will be forced to initiate waiting lists and close down programs. This is a serious issue and she will be coming to sites and encouraging people to advocate on this issue.

Memory Care Services

Alzheimer's Disease and other dementias are a real concern for older adults. Information was provided about Memory Care Connections and it was stressed that if managers had concerns about any participant when it comes to their cognitive functioning, they should call the office and we will reach out to the person to educate and support them in seeking diagnosis and treatment.

Year of Elder Abuse Prevention Activities

The Abuse/Neglect I-Tem has developed a Power Point presentation on Elder Abuse. It is called Aging Safely and will be initially offered at the Jefferson Senior Center in June. The idea is to raise awareness and help people start to think about things they can do now to stay safe and independent in their own homes.

Roundtable

Eilenfeldt reminded everyone about the banquet on 5/1. Endl also provided a reminder to wash all fresh fruits and vegetables before eating them. She spoke about why it is important to wash melons and wash the knife before each cut.

Set Next Meeting Date & Agenda

The next meeting is scheduled for July 23. Agenda items will include updates on Nutrition Education and Emergency Planning, new food info and sanitation issues.

Adjourn

A motion to adjourn was made by Christensen, seconded by Bare and passed unanimously,

Respectfully submitted,

Susan Torum, Manager
Aging & Disability Resources Division